

NOTICE OF MEETING

SCHOOLS FORUM

WEDNESDAY, 12 JULY 2017 AT 4.30PM

CONFERENCE ROOM A, SECOND FLOOR, THE CIVIC OFFICES

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Membership

Schools Members

One head teacher representative - nursery phase

Three head teacher representatives - primary phase

Two head teacher representatives - secondary phase

One head teacher representative - special phase

Five academy representatives

Five governors

Non School Members

Four Councillors (one from each political party)

One representative from the following organisations:

The Anglican Diocese

The Roman Catholic Diocese

The 16-19 Representative

The Early Years Representative

(NB This agenda should be retained for future reference with the minutes of this meeting).

Please note that the agenda, minutes and non-exempt reports are available to view online on the Portsmouth City Council website: www.portsmouth.gov.uk

AGENDA

- 1 **Apologies**
- 2 **Declarations of Interests**
- 3 **Membership Changes.**

- 4 **Appointment of Chair and Vice Chair.**
- 5 **Minutes and matters arising from the previous meeting held on 15 February 2017.** (Pages 5 - 10)

- 6 **Schools Forum constitution.** (Pages 11 - 28)

Purpose.

The purpose of this report is to seek Schools Forum approval of the revised constitution attached at Appendix 1. The amendments proposed within this report are intended to update the Schools Forum constitution, to ensure that there is appropriate representation; particularly with the increasing number of schools converting to Academy status within the city.

RECOMMENDATIONS

It is recommended that the Schools Forum:

- a. **approve the revised constitution attached at Appendix 1 to take effect from 13th July 2017; and**
- b. **note that with the increasing number of Academies within the city, the constitution will be reviewed at least annually to ensure appropriate representation on the Forum.**

- 7 **Scheme for financing schools.** (Pages 29 - 102)

Purpose.

This report outlines the proposed changes to the Scheme for Financing Schools which reflect the revisions directed by the Department for Education.

RECOMMENDATION

It is recommended that Schools Forum members representing maintained schools approve the revised Scheme for Financing Schools attached at Appendix 1, to come into force on 1 August 2017.

- 8 **2016-17 Dedicated schools grant outturn report and revised budget 2017-18.** (Pages 103 - 112)

Purpose.

The purpose of this report is to inform Schools Forum of the year-end outturn position as at the end of March 2017 for the Dedicated Schools Grant (DSG) and to propose revisions to the DSG budget for 2017-18.

RECOMMENDATIONS

It is recommended that Schools Forum:

- a. **Note the year-end outturn budget position for the Dedicated Schools Grant as at the end of March 2017 and the variance explanations contained within this report.**
- b. **Endorse the revised DSG budget for 2017-18 as set out in Appendix 1.**

9 Maintained school balances as at 31 March 2017. (Pages 113 - 130)

Purpose.

The purpose of this report is to inform Schools Forum of the level of maintained schools' revenue and capital balances as at 31st March 2017.

RECOMMENDATION

It is recommended that Schools Forum notes the level of maintained schools' revenue balances and capital balances as at 31st March 2017 as shown in Appendices 2 & 3 and the monitoring action taken by the council.

10 2017- 18 Funding formula benchmarking. (Pages 131 - 158)

Richard Webb, Finance Manager will present the attached benchmarking analysis.

11 The Harbour school. (Pages 159 - 164)

Purpose.

The purpose of this report is to update Schools Forum on the progress that has been made to address the financial and structural issues at The Harbour School (THS); whilst ensuring the educational offer to pupils is maintained and enhanced.

RECOMMENDATION

It is recommended that Schools Forum note the significant progress that has been made to address the financial and structural issues at The Harbour School and endorse the next steps that are now being taken as set out in section 4 of the report.

12 SEND capital funding for special school places (Pages 165 - 170)

Purpose.

The purpose of this report is to provide an update on the progress and costs of the works required to adapt the accommodation at both Redwood Park Academy and Cliffdale Primary Academy to support the remodelling of the Special Schools and to support children with more complex needs.

RECOMMENDATIONS

It is recommended that Schools Forum note that:

- a) **The project at Cliffdale Primary Academy will be completed in full. This will enable Cliffdale Academy to be fully equipped with sufficient and appropriate provision for primary aged pupils with more complex needs. The completion of the Cliffdale project will also enable modern modular accommodation to move to Redwood Park Academy, providing a medium-term temporary solution addressing the majority of the phase 1 requirements at Redwood Park Academy.**
- b) **£896,000 of capital funding is to be re-allocated from Redwood Park Academy to Cliffdale Primary in order to provide the necessary**

funding (of £3.096m) to complete the Clifffdale project and relocate the modular buildings.

13 Future school funding formula changes.

Richard Webb, Finance Manager will give a verbal update.

Members of the public are now permitted to use both audio visual recording devices and social media during this meeting, on the understanding that it neither disrupts the meeting or records those stating explicitly that they do not wish to be recorded. Guidance on the use of devices at meetings open to the public is available on the Council's website and posters on the wall of the meeting's venue.